

# HAYWARD YOUTH COMMISSION

## AGENDA

Monday, January 10, 2005  
Hayward City Hall, Room 2A

7:30 p.m. – 9:00 p.m.  
777 B Street, Hayward

**Chair: Ray Bonilla, Jr. Vice Chair: Caitlin Daly Recorder: Cmr. Martin Timekeeper: Cmr. Serpa**

- 1) Meeting called to Order / Roll Call 7:30 p.m.
- 2) Minutes: October 18, 2004

### Public Comments

*The Hayward Youth Commission Chair will recognize any member of the public who wishes to address the Hayward Youth Commission. The individual is allowed no more than three (3) minutes. The Hayward Youth Commission is unable to take any action on non-agendized items.*

- 3) Old Business 7:35 p.m.

- a) Work Group Reports: Public Relations, Events, Research & Information
- b) Goals for the Year
- c) Revising/Rewriting Resource Guides
- d) Finalizing Changes to Resolutions
- e) Report Field Trip – S.F. Youth Commission Meeting

- 4) New Business 8:40 p.m.

- a) Attendance Policy
- b) Incentives for Commissioners
- c) Events for 2005
- d) 2005 League of Cities Conference in San Francisco

- 5) Announcements 8:55 p.m.

- 9) Meeting Evaluation 8:56 p.m.

- 10) Next Meeting 8:57 p.m.

- a) Choose Timekeeper for next meeting
- b) Choose Agenda Items for next meeting

- 11) Adjournment 9:00 p.m.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation by Friday morning prior to the Monday meeting by contacting the Hayward Youth Commission Advisor (784-2660, Voice; 538-4315, TDD; 583-3601, FAX)

## Hayward Youth Commission-Meeting minutes

Date: Monday, Nov. 15 2004 Time: 7:30 pm Location: City Hall  
Chair: Ray Bonilla , Co-chair: Caitlin Daly, Recorder: David Prentiss

1. Meeting called to order at: 7:30 pm

### ROLL CALL

**Commissioners:** A=absent P= present  
E= excused T=tardy

Name	Status	Name	Status	Name	Status
Bonilla, Ray	P	Jauregui, Blanca	A	Prentiss, David	P
Chan, Mina	A	Johnson, Briana	P	Reed, Dale	A
Daly, Caitlin	T	Keefer, Desiree	A	Serpa, Jeffrey	P
Gupta, Shivani	P	Ko, Kevin	P	Singh, Shaminder	P
Ignacio, Dandre	P	Martin, Stephanie	P		

**Advisors:** A=absent P= present  
E= excused T=tardy

Agency	Name	Status	Advisor	Status
Hayward Unified School District	Toyryla, Suzanne	A		
Hayward Area Recreation & Park	Lange, Sean	P	Chow, Adam	P
City of Hayward	Lundholm, Gail	P		

2. **Minutes:** Minutes from Oct. 18<sup>th</sup> 2004, accepted Motioned: Shivani: Seconded: Jeff

3. **Public Comments:** None

### 4. Old Business:

A. Work Group reports:

**Events:**(No meeting scheduled). Work is being finished on SF trip. Next month will include additional event ideas and progress reports.

**Budget\*:**Work Group dissolved. Budget as of 12-2004, is \$3000.00, in addition Lance may have also encumbered funds from seizure money with the HPD.

**Public Relations:** No update

## **Research & Information: No Update**

### **B. Goals for 2004:**

See handout: events include Talent show, and Youth Summit. Also, on getting more funds, and getting HYC policies finished and implemented.

### **C. Revising finishing Resource guides:**

Desiree is working on both guides and will turn the resource guide and volunteer guides in to Gail by the January meeting.

### **D. Finalizing changes to resolutions:**

Caitlin has been working on the by-laws for some time and she brought up the idea of collaborating with the entire youth commission at a special meeting date scheduled for Nov. 22<sup>nd</sup> @ the Boys and Girls club of Hayward, from 7:30-9 to work on the resolutions.

**E. First field trip:** Our first HYC excursion will take place on December 6<sup>th</sup>. We will be traveling to the SF Youth Commission at the San Francisco City Hall via Bart. The group will meet at the Hayward City Hall and depart no later than 3:30 Monday Afternoon. In addition, waivers need to be completed and turned into Gail by 3:30 on Monday, the 6<sup>th</sup>.

Cmr. Prentiss: Motions for allocation of up to \$20 per commissioner and advisor. Seconded by: Cmr. Keefer.

## **5. New Business:**

**A. New Commissioner Vacancies:** The HYC has debated on whether to accept commissioners on an on-going basis or to rather institute an annual swearing in to reduce training dates and to ensure work is done on time. More discussion will be continued on old business in the January minutes.

Cmr. Serpa: Motions to have year round HYC recruitment: Cmr. Martin seconds, motion is voted on. **Yea:** 3 **Nea:** 5, **Abs.** 5

**B. League of cities, San Francisco 2005:** The HYC will be discussing sending a few commissioners to the conference held next year.

**C. Attendance/ Incentives for HYC:** An idea proposed by commissioner Serpa addressed our continued attendance issues and a way to help alleviate the rise in absences over the past year. He proposed an incentive or scholarship program that would take the community service scholarship and direct it towards college bound commissioners instead of awarding it to the 4 local high schools: pros and cons are below:

PRO-INCENTIVE	ANTI-INCENTIVE
Commissioners would attend meetings regularly if college was paid for with help from HYC scholarship	We should give to the community
Scholarships are awarded in an unfair manner, If (commissioners) <u>were</u> allowed to apply, they would win the award.	

## 6. Announcements:

**A. Attendance suggestion:** Gail noted that we should take into account the number of absences in a row, and would like the group to make a decision on the item: The current policy on attendance is :

2 meetings missed(in a row): **warning**

3 meetings missed(in a row): **Letter of resignation sent out**

**The question is:** Should the absences in an entire year be looked at or just in a row as it has been. Item was too late to be voted on, and will be moved to old business in January's meeting.

## 7. Meeting evaluation:

Overall: good input. We need to follow parliamentary procedure to avoid talking over one another. Needs Improvement: More work done from all groups, EVERYONE participating.

## 8. Agenda Items for January Meeting:

- 1) Incentive Program Vote
- 2) Attendance policy update
- 3) Events for 2005
- 4) Resolutions submitted to City Council

**Recorder:** CMr. Martin

**Timekeeper:** CMr. Serpa

## 9. Meeting adjournment:

**Motion for adjournment:** @ 9:25, by: Co-Chair CMr. Daly, seconded by: CMr. Serpa